

The quarterly meeting of the Oconee County Library Board was held on January 24, 1994 at the Bogart Branch Library, with the following persons attending; A. Arp, R. Stancil, W. White, W. Ferris, J. Mitchell, C. Stiving, R. Young, K. Ames, M.A. Driver, L. Wyatt, and W. Turnbull.

Rosemary called the meeting to order and the minutes were approved. Wilson gave the following financial report: General account \$299.17, building fund \$4,312.41, and C.D. \$1,000.00. Total funds available are \$5,611.58.

Regional report- Kathy stressed the importance of representation at both Legeslative Day and Regional Board Meetings. A technology plan was made and a copy is in the secretary's notebook. Each branch will be spending \$17,500 by June 30th for technology. Computers will be updated and upgraded in Oconee County. The Bookmobile proposal has cleared the House and is awaiting Senate approval. There is a high priority now for money to be spent on books.

Bogart report- Teresa Weaver welcomed the Board and reported that the Bogart Library had hosted an open house to pay tribute to its first librarian. Her family donated over \$200.00 for new books. The "friends" group will purchase periodicals and children's books. There are future plans to build a new branch in Bogart.

Oconee report- Billie sent her thanks for the poinsettia, food, and Christmas tree, given to the library over the holidays. The balance for the Oconee copier is \$5601.77.

Building report- The building committee has met several times and will need to have a called meeting with the full board on February 2, at 4:30, to hear the architect and vote on preliminary plans. Kathy then reviewed the Capital Outlay schedule.

Personnel- Ava reported that the children's activities have been displayed and are being enjoyed.

Old business- Rosemary has contacted the Commissioner's office as well as the Board of Education in regards to their replacements on the board. They will contact her as to their recommendations.

New business- none

After the meeting, the Bogart "friends" served refreshments and the Oconee Board donated \$100.00 worth of children's books to the Bogart Branch. Teresa Weaver graciously accepted. With no other business to be discussed, the meeting was adjourned.

Respectfully submitted,

Ava Arp, Secretary

A called meeting of the Oconee Library Board was held on February 2, 1994 at 4:30, with the following persons attending; A. Arp, R. Stancil, J. Mitchell, L. Wyatt, R. Young, and W. Turnbull. County Commissioner Wendall Dawson was also in attendance, **K. Ames, M.A. Driver.**

Charles Sides from Sides and Pope Architect Firm in Macon, Georgia, showed preliminary plans for the new, reconfigured, and refurbished library. Mr. Sides answered questions about the plans for the project. The total cost of the schematic project is \$1,130,900. He estimated the project taking eight to nine months to complete. There was also discussion about plans for a new Bogart Library building. The plans for finance are as follows:

| State Funds                        | Local Funds     |
|------------------------------------|-----------------|
| Bogart \$211,674<br>(3000 sq. ft.) | \$88,326        |
| Watkinsville \$870,602             | \$260,298       |
| <hr/> \$1,082,276                  | <hr/> \$348,624 |
| Grand Total                        |                 |
| \$1,430,900                        |                 |

A motion was made by Rosemary, to accept the feasibility study for the preliminary plans and proceed with the preapplication to build. Ron seconded the motion and the vote was unanimous.

A motion was made by Ron to propose to build a new building, up to 3,000 square feet, in Bogart. JoAnn seconded the motion and the vote was unanimous. Wendall Dawson will meet with the building committee to review plans and construction. With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,

Ava Arp, Secretary

Minutes for the called Library meeting Saturday February 12, 1994.

Rosemary Stancil called the meeting to order at 10:00 am. Those in attendance were:

|                  |                                      |
|------------------|--------------------------------------|
| Mary Anne Driver | Athens Regional Library System       |
| Kathryn Ames     | " " " "                              |
| Rosemary Stancil | Oconee County Library Board          |
| Wayne Turnbull   | " " " "                              |
| Ron Young        | " " " "                              |
| Lila Wyatt       | " " " "                              |
| JoAnn Mitchell   | " " " "                              |
| William Ferris   | " " " "                              |
| Wilson White     | " " " "                              |
| Wendell Dawson   | Chairman o/ City Bd of Commissioners |
| Bubber Wilkes    | Oconee County Board of Commissioners |
| Don Norris       | " " " "                              |
| Albert Hale      | " " " "                              |
| Jay Campbell     | " " " "                              |
| S. H. Sanders    | Mayor of Watkinsville                |
| Ray Norris       | Mayor protem Bogart                  |
| Debra Harden     | Oconee County School Superintendent  |
| Kay Shepard      | Oconee County Board of Education     |
| James Hunter     | " " " "                              |

Rosemary began the meeting explaining the need for more square footage and the need for renovation on the existing building. The library Board has been talking about some of these needs for the past year. She went on to explain the State Grant matches stating at this present time this is just a recommendation and has not been approved. It is in line with our long range plans. Wayne Turnbull was introduced as the chairman of the building committee. He explained the proposed floor plan with the renovation and the new construction and how the new areas fit into the long range plan with the separated juvenile area, the new classroom areas, and the updated technology areas and capabilities. A major concern is the existing roof. There are now soft spots. The roof will need to be fixed in several years regardless along with the air conditioning units. Wendall Dawson asked if we just repair these items if the state would match these and Wayne replied no. Wayne mentioned the date of March 1st as being the date to commit that our intentions are that we will go ahead. Mr. Dawson asked about the time frame for the local funding. Wayne said by September is when the promise for funding needs to be made. Don Norris questioned if it would be more feasible to just build a whole new building at 17,000 square feet to replace the present building. He also inquired as to how long this proposed plan would last until it would be out grown? Katherine Ames answered by saying the adult area would probably not be outgrown and the children's area would have room to grow in the multi media area.

Ron Young was introduced next and talked about the Bogart branch. He told about the Bogart branch almost being closed when the Friends of the Library sprung up and they were surprised at how much support came. As a result he proposed an entirely new building (approx. 3,000 square feet) located just down Main Street from where the existing Library is now.

Rosemary then passed out a blue sheet which summarized the cost of the whole total project with the Matching Grant Fund. Mr. Hale asked if these estimates were high or low and Mrs. Ames said they were possibly high. Mr. Dawson asked if an architect has been hired. Katherine replied "No" saying that we will ask for bids but we will be on a tight time table and probably have just a few bids. We will need someone familiar with the rules and regulations that are involved and we would like to have someone familiar with libraries. Debra Harden asked about the technology and Katherine discussed what is planned in that area. Discussion followed with the general consensus of support from everyone in attendance.

The quarterly meeting of the Oconee County Library Board was held on April 18, 1994, at the Oconee County Library, with the following persons attending; R. Stancil, A. Arp, K. Ames, M. A. Driver, W. Ferriss, W. Turnbull, R. Young, W. White, C. Stiving, E. Purvis, C. Cunningham, L. Wyatt, C. Owens, and B. Brown.

Rosemary called the meeting to order and the minutes were approved. Wilson gave the following financial report; General account \$306.57, building fund \$4,312.41, and C.D. \$1,000.00. Total funds available are \$7,403.23.

Regional Report- Kathryn handed out policy manuals to each board member, urging them to read and familiarize themselves with all library policies. She also reported that technology grant changes are beginning to take place. Kathryn stressed that construction is the number one priority for funding now, however, she is asking for twenty-five cents per capita for books from the State Board of Education. Mary Ann reported that circulation continues at the same pace. The Bookmobile continues to service areas but has been working out of vans and cars at the present time. The new Bookmobile should begin servicing on June 15, 1994.

Oconee Report- Billie reported two additions to her staff. Drew Shrewsburg has been hired as a weekend page and Judy Bagarozzi was hired as a library assistant. The personnel committee will be interviewing again in May to replace another library assistant. The ESOL program continues as does the weekly storytime. A reception to show school artwork was held at the library with four to five hundred people in attendance.

Bogart Report- Ron reported that the Bogart Mayor and Council agreed to raise their building fund contribution from \$800.00 to \$1,500.00. There will be a side-walk sale on May 7.

Building and Construction Report- Wayne shared the preapplication which showed financial figures, which Kathryn hopes will decline. Rosemary and Kathryn met with the Oconee Rotary Club, which has committed to one of three projects with Sharon Johnson's memorial contributions. The Breedlove memorial will also be designated. Rosemary will contact other civic groups about possible donations to the building project.

Budget Report- Wayne met with the County Commissioners, who are favorable and receptive to the overall budget.

Public Awareness- Ellen has contacted the State Highway Department again and has ordered the library sign. It should be delivered soon. Total cost, including shipping and handling will be \$93.88. There are no volunteers, as of yet, to write a library column for the local papers.

Business- Rosemary attended the Public Library Association of America Conference in Atlanta. She suggested the possibility of a one day board retreat. Kathryn will check of possible locations for a Sunday afternoon retreat in the Fall. Rosemary will appoint a committee to review long range plans for the board. Sam Prescott, who's family donated stock to the Oconee Library, has been in contact as to the status of the gift. This will be reviewed and reported at the next meeting. A patron satisfaction survey will be available to patrons in association with National Library Week. The results will be available at the July meeting. With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,  
Ava Arp, Secretary

Remember! The next meeting will be Monday, July 18<sup>th</sup>,  
at 4:30 at the Oconee Library -

A called meeting of the Oconee Library Board was held on May 12, 1994. The purpose of the meeting was to make a presentation to the William Breedlove family. Rosemary Stancil welcomed guests, and Representative Frank Stancil presented Mr. Breedlove with a resolution by the Georgia House of Representatives as a tribute to the memory of Dorothy Breedlove. Mr. Breedlove then presented to resolution to Rosemary, who accepted it on behalf of the library board. Memorial gifts made in Mrs. Breedlove's name will go toward study rooms in the new facility.

The Oconee County Rotary Club voted to underwrite the cost of a children's center in the new facility. It will be a memorial gift in memory of Sharon Johnson.

A short business meeting was then held to review the building applications for the Bogart and Watkinsville branches. The population projection did not change as originally planned. Therefore, the preapplication has to be reviewed due to the increase in money that will need to be paid by the county. The revised Bogart project budget estimate is \$342,857.00 for 3,000 square feet. Mr. Ferriss made a motion that we proceed with the Bogart application. Jo Ann seconded the motion, and the motion was passed. The revised Watkinsville project budget total is \$1,110,430.00. Mr. Ferriss made a motion to proceed with the Watkinsville application with the new figures. Jo Ann seconded the motion and the motion was passed unanimously. A commitment by funding agencies will be made by September. With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,  
Ava Arp, secretary



The quarterly meeting of the Oconee County Library Board met on July 18, 1994, at the Oconee Library. The following persons attended: R. Stancil, C. Cunningham, E. Purvis, C. Stiving, A. Arp, K. Ames, R. Young, and M. A. Driver, W. Turnbull.

Rosemary called the meeting to order and the minutes were approved. Treasurer's report: General account \$211.50, Building \$6096.66, C. D. \$1000.00. Total funds available are \$7371.42.

The personnel committee spotlighted Carol Cooper, a recently retired employee. The board gave Mrs. Cooper a gift certificate to WaldenBooks as a "thank you" for her years of service to the library.

Regional Report- Kathryn briefly discussed censorship and handed out a policy about how books are selected, which is in the process of being reviewed. She also shared the final report on expenditures for FY1994.

Branch Report- Mary Ann reported that Martha Harris was hired as the new Branch manager for the Bogart Library. Results of the regional patron survey were reviewed as well as the circulation report.

Watkinsville Branch Report- Billie suggested replacing the existing copier with copier funds. Wayne made a motion to purchase an adequate copier and Corrine seconded. The motion passed. The copier balance on hand as of July 1, was \$7,414.69. Over 900 children participated in the summer reading program. Judy Bagarozzi replaced Jane McDonald and Mary Braswell replaced Carol Cooper. The Watkinsville Women's Club donated <sup>\$180.00</sup>~~\$150.00~~ to the library in memory of Sharon Johnson. The money will be placed in the memorial fund. Rosemary will write a thank you note. Gail Kawaski has asked permission to schedule a reading of her book in 1995. Wayne made a motion to give permission. Chuck seconded and the motion was passed.



Bogart Branch- Ron reported that the " Friends" group would buy an answering machine for the library and voted to purchase a collection of books by southern authors. This project will be ongoing. Christmas in Bogart will be hosted by the group on December 8. Building plans are still ongoing.

Building- Rosemary, Mary Ann, and Kathryn had a concept meeting with the architects and designers to be prepared for specifics to meet state requirements. The first schematic review is July 19.

Public Awareness- Ellen proudly reported that two library signs are up.

Unfinished Business- <sup>Billie</sup>~~Ava~~ will contact <sup>Preston</sup>~~Mr. Prescott~~, who gave stock to the library. The board agreed to purchase books when the new addition is built. At that time, the Prescott family can officially be thanked.

With no further business to be discussed, the meeting was adjourned.

Reminder\*\*\*\* The next meeting will be October 17, at 4:30!!!

The quarterly meeting of the Oconee County Library Board was held October 17, with the following persons attending: A. Arp, R. Stancil, L. Wyatt, E. Purvis, J.A. Mitchell, W. White, R., Young, W. Ferriss, W. Turnbull, K., Ames, M.A. Driver, and B. Brown.

Previous to the opening of the meeting, Wilson, chairperson of the library's long range plans, briefly reviewed each goal. He recommended that the library board and the Board of Education meet to clarify objectives and establish better contacts with the B.O.E. There is a need for an ongoing evaluation of the plan. Wilson suggested the possibility of a long range plan committee to revisit and re-evaluate the plan annually.

Then, on behalf of the board, Rosemary thanked Rep. Frank Stancil, for his help in purchasing the new Bookmobile. Mr. Ellis Garrett, a close friend of the Breedlove family, presented the library with a dictionary stand, given in memory of Dorothy Breedlove. The Watkinsville Garden Club presented a check to the library to underwrite one of the study rooms in the upcoming renovation.

Rosemary then called the meeting to order. The minutes were reviewed, changes were made, and approved. Treasurer's report: General account \$219.82, Building Fund \$6380.40, C.D. \$1000.00, Total Funds \$7600.22.

Regional Report: Kathryn reported that the paperwork is in for the new Bogart building with an additional 700sq. feet, making it a total of 3700 square feet. The architect proposals should be submitted by Dec. 1, 1994. A financial report was handed out, as well as information about legal issues frequently encountered by libraries. Mary Ann reported that the Regional Board approved the addition of a statement to the guidelines for the use of the multipurpose room. The library will be closed on the following dates for the holidays: Dec. 23-27 and Jan. 1st and 2nd. Ellen made a motion to accept the schedule as recommended and Ron seconded. In other motions, Ron made a motion to accept the guidelines as presented and Wayne seconded. Ron made the motion to advertise to architects for proposals for plans in Bogart. Jo Ann seconded. All votes passed unanimously.

Oconee Branch: Billie reported that 57 young adult readers joined the summer program. Her staff has attended workshops and has been busy with Headstart, Daycare, E.S.P., Preschool, and curriculum oriented programs.

Bogart Branch: Ron reported that the Halloween Carnival will be held October 31 and the Christmas program on December 8.

Grounds: A leaking roof has been reported.

Nominating: Ellen, as chairperson of the committee, presented a slate of officers and made a motion to accept. Jo Ann seconded and they are as follows: President-Rosemary Stancil, Vice-President- Ava Arp, Secretary-Lila Wyatt, and Treasurer- Ron Young

Old Business: A tentative date was set for a board retreat for Saturday, Nov. 5. Rosemary and Kathryn will work on the details. With no further business to be discussed, the meeting was adjourned.

Respectfully Submitted,  
Ava Arp

The next meeting will be January 9<sup>th</sup>. Change in date is due to Jan. 16<sup>th</sup> holiday. See you at 4:30 on Jan. 9<sup>th</sup>!